



Board Meeting in Public

Date:	Thursday 25 th April 2024	Location:	Astolat & on Teams	Time:	3pm – 3:5pm
Present Board: Deborah Mechaneck (DM Co-Chair and as Chair of this meeting), Jason Davies (JD Co-Chair), Richard Davy (RD), Tacye Connolly (TC), John Bateson (JB), Sarah Billiald (SB), Moses Williams (MW).					
Other Staff Attendees: Kate Scribbins (KS), Lisa Sian (LS), Katharine Newman (KN), Vicky Rushworth (VR), Abby Rodd (AR), Becki Meakin (BM), Natalie Markall (NM)					
Apologies: Maria Millwood (MM), Peter Gordon (PG)					
Absent:					

Agenda Item	Discussed/Action	Who	By When
1) Welcome and apologies	DM welcomed everyone attending the meeting both in person and remotely. MM and PG had sent apologies.		
2) Declarations of interest	LS had updated the Declarations of Interest to include details for MW. No more declarations of interest to note.		
3) Questions from the Public (previously tabled)	No questions had been received from the public.		
4) Approval of the previous minutes	The minutes from the Board Meeting of 25 th January 2024 were reviewed. The map which highlighted where the volunteers are based was circulated to the Board along with the previous minutes. DM asked for a 6 monthly review of this along with the volunteer strategy at the LHWAG. Action: SBo to add the review of volunteer locations with volunteer strategy to LHWAG forward plan. The minutes were approved.		

<p>5) Review of Quarter 4</p> <ul style="list-style-type: none"> ○ LHW Report including financial summary & KPIs ○ Quarterly Impact report 	<p>This quarter’s summary looked at our performance for the quarter and for the previous year. One particular point to mention is that we were commended at the National Healthwatch Impact Awards. The National Healthwatch Impact Awards recognise outstanding examples from across the Healthwatch network where the experiences of local people help to make positive changes to local health and social care services.</p> <p>It was noted that we have met all HWSy KPIs within budget and we have done that within a system of change and uncertainty, an achievement which the Board recognised. LS mentioned that we have not only met the KPIs, we have exceeded our targets on the majority as against last year’s KPIs.</p> <p>We have also been involved in the preparations being made by Surrey County Council ahead of its first local authority inspection by CQC and we look forward to being part of that further in the coming weeks. SCC are going to be inspecting Adult Social Care services. We will be feeding back to Healthwatch England on how that goes as they are keen to learn what CQC can gain from us.</p> <p>KS reported on building our relationship with our new Surrey County Council commissioner for the Healthwatch contract. There is an interest in reporting on the social value bid commitments at the next contract review meeting is on Thursday 2nd May.</p> <p>LHWAG has reviewed the 2024/25 HWSy workplan, communications and volunteer strategy which has come to the Board for approval.</p> <p>TC expressed her concerns over the sheer number of meetings we attend and how we manage this. KS is aware and will look further at our volunteer involvement within meetings, place or priority areas. SB also queried whether the volunteer strategy addressed the concerns expressed about the need for more volunteer input to progress the HWSy workplan, cover meetings etc.</p> <p>The HWSy workplan, volunteer strategy and communications strategy were approved by the Board.</p> <p>There was praise of our Influence and Impact Report, particularly the fact that it’s shorter and more pithy than previous versions.</p>		
<p>6) Action Log – correct at 25.10.23</p>	<p>The action of “LS to speak to Greenpoint regarding the email footer/ access on phones and iPad issues” is ongoing as we switch to QLicIT so this will be followed up with them.</p>		
<p>7) Public questions not already dealt with</p>	<p>N/A</p>		

<p>8) AOB</p>	<p>DM requested a poll to see if we could move the quarterly Board meeting from a Thursday to a different day as, with a smaller Luminus Board, it is important to have as many Directors as possible attending The Board were happy to look at moving the meeting.</p> <p>Action: NM to look at board availability hours spreadsheet. To look at moving the meeting from July.</p>	<p>NM</p>	<p>25/7/23</p>
<p>9) Date of next meeting in public:</p>	<p>Thursday 25th July 2024 (TBC – following poll re: day of the week).</p> <p>DM closed the meeting.</p>		

These minutes will be approved by the Board of Directors of Luminus Insight CIC at the subsequent Board Meeting to ensure any Actions are progressed. Any questions or queries raised by members of the public at the next Board Meeting in Public in respect of these minutes will be welcomed and considered.

<p>Minutes approved by: (please print)</p>	
<p>Signature:</p>	
<p>Date:</p>	