

## Board Meeting in Public

### Action Log correct at 17.07.18



Action	Who?	Started	Due	Status	Comments
Diversity within Healthwatch Surrey is to be added to a future private Board agenda and an action plan developed.	PG/KS	25.07.17	TBA	G	Has been discussed and actioned as part of the new NED recruitment.
Check data protection training is up to date for the Board and amend the typos in the document.	LS	25.07.17	TBA	A	Data protection document is updated following changes for GDPR. SILC have been contracted to do this, date to be confirmed. Training for Board to be arranged once the policy is complete.
Contact Magna Carta to follow up on outcome of Magna Carta	JP	24.10.17	ASAP	A	No outcome to report from Magna Carta as yet but JP is in contact with them regularly so will update when there is an outcome. Update: JP has now left HWSy so there will be no further action.
Reflective Audit, KS and team to consider: <ul style="list-style-type: none"> <li>• What impact the conclusions have on our work plan and the longer term?</li> <li>• What to do for the review next year and to come back with a proposal based also on the Surrey County Council feedback.</li> </ul>	KS	24.04.18	22.05.18	A	Ongoing, learnings captured and shared with SCC. Timings to be discussed in 1 <sup>st</sup> meeting of re-tender sub-group.
The inclusion of diversity within the workplan to be discussed at the May Board meeting	Board	24.04.18	22.05.18	G	Done.
Scoping session for the two 18/19 priorities Care at Home and Discharge to be arranged.	MP	24.04.18	TBA	G	Done.